



STATE OF ALABAMA  
**BOARD OF ATHLETIC TRAINERS**  
Post Office Box 243011  
Montgomery, Alabama 36124

**MEMO TO:** Alabama Licensed Athletic Trainers  
**FROM:** Leah Taylor  
Executive Secretary  
**DATE:** August 14, 2009  
**SUBJECT:** 2010 License Renewal

As previously notified, we have implemented some changes in our annual renewal process. We now operate within a "renewal year" which runs December 1 – November 30. Your license to practice athletic training in the State of Alabama expires 12/31/2009; to retain your license you must make application for license renewal. The Alabama Athletic Trainers Licensure Act mandates that you hold a current license to practice athletic training in our State.

License Renewal Packets are available for printing from the website of your State association, Alabama Athletic Trainers' Association. Please access their web site at [www.ALATA.org](http://www.ALATA.org) and select the "State Licensure" tab. From the "State Licensure" page select the link "Licensure Renewal Packet" where you will find the instructions and forms for your license renewal. It is imperative that you follow the instructions and complete all the forms in their entirety.

If you cannot access the forms from the internet, please call or email the Board Office, and I will email, mail, or fax a License Renewal Packet to you. Our email address is as follows: [athletictrainers@bellsouth.net](mailto:athletictrainers@bellsouth.net).

As you know, your Application for Renewal needs to be in the mail to the Board Office no later than November 30, 2009. The mailing address is Post Office Box 243011, Montgomery, Alabama 36124

If you do not intend to renew your license, please send a brief written notification stating your intention and justification for not renewing. An example of your justification would be that you have moved to another state and are no longer practicing athletic training in Alabama. You can mail, email, or fax your notification.

Please feel free to call if you still have questions or concerns after reviewing the License Renewal Packet.